École Française Internationale de Djeddah (EFID)
Prince Khalid Ibn Abdullah Ibn Abdulaziz Street
Alearous District, Jeddah 23735 – Saudi Arabia
P.O. Box 9982 – Tel : (+966) 12 511 2200
Email : secretariat@lyceefrancaisdjeddah.com

JOB OPENING

French Language and Literature Teacher Modern Letters or Classical Letters Middle School & High School (M/F)

EMPLOYER	POSITION START	CONTRACT
EFID School Board	As soon as possible	Full-time — Local-law contract

MESSAGE FROM THE PRESIDENT OF THE EFID SCHOOL BOARD

Dear Madam, Dear Sir,

As President of the EFID School Board (École Française Internationale de Djeddah), it is my pleasure to present an employment opportunity within our school. Accredited by the French Ministry of National Education, in partnership with the Mission laïque française (Mlfmonde) and accredited by the Saudi Ministry of Education, EFID welcomes nearly 1,000 students, from Pre-Kindergarten (Petite Section) to Grade 12 (Terminale), in a stimulating, multilingual and internationally oriented educational environment.

We are looking for candidates who share our values of excellence, kindness, openness to the world and close human relationships, and who wish to join an inspiring and committed educational team. If this opportunity interests you, we would be delighted to meet you to discuss how you could contribute to our educational project.

Emile Nahat
President of the EFID School Board

THE SCHOOL

The École Française Internationale de Djeddah (EFID) offers a complete curriculum from Pre-Kindergarten (Petite Section) to Grade 12 (Terminale). Accredited by the French Ministry of National Education, in partnership with the Mission laïque française (Mlfmonde) and accredited by the Saudi Ministry of Education, it welcomes nearly 1,000 students in a multilingual, multicultural and internationally oriented setting.

POSITION OVERVIEW

The French Language and Literature teacher carries out his/her duties in secondary education (middle and high school) under the authority of the Head of School. As a full member of the Lettres

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(French and Literature) teaching team, he/she takes a full part in the life of the school and in the implementation of the EFID educational project. He/she delivers instruction strictly in line with the official curricula of the French Ministry of National Education, adapting it to the multicultural and multilingual context in which EFID students learn, where French may, for some of them, be a language of schooling rather than their mother tongue. This position is open exclusively to French teachers specialised in Modern Letters or Classical Letters (Lettres modernes / Lettres classiques); it is not intended for FLE (French as a Foreign Language) candidates.

MAIN MISSIONS

General educational mission

In accordance with the framework of professional competencies for the teaching and education professions (BOEN no. 30 of 25 July 2013), the French teacher contributes to the School's primary mission: to instruct and educate, leading all students to academic success, professional and social integration, and citizenship. As such, he/she transmits and shares the values of the French Republic, promotes a sense of responsibility and the pursuit of the common good, and excludes all forms of discrimination. He/she observes a duty of strict political and religious neutrality in the exercise of his/her duties.

Design and delivery of instruction

- Design and implement rigorous teaching and learning situations within the framework of the official French curricula for middle school (Cycles 3 and 4) and high school (Grades 10 and 11 — Seconde and Première, general and technological streams).
- Transmit subject knowledge and skills: French language, literary and artistic culture.
- Help students build their competencies in oral comprehension and expression, reading, writing and understanding how the French language works.
- Help students acquire elements of literary and artistic culture, in order to enrich their personal expression, sensitivity and cultural awareness.
- Help students acquire competencies that include capacities, attitudes and know-how; develop critical thinking and creativity.
- Adapt teaching practices to EFID's multilingual and multicultural context, paying particular attention to students whose mother tongue is not French (FLE/FLS — French as a Foreign Language / French as a Language of Schooling).

Student assessment and monitoring

- Design and implement diversified forms of assessment: diagnostic, formative and summative assessments; essays, dictations, independent reading, presentations, oral exams; common assessments; mock exams.
- Actively prepare students for official examinations: the French paper of the Diplôme National du Brevet (DNB) in Grade 9 (3e); the Épreuves Anticipées de Français (EAF — Early French

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Baccalauréat papers, written and oral) at the end of Grade 11 (Première); where applicable, contribute to preparation for the Grand Oral.

- Ensure personalised follow-up of each student, in liaison with families, Form Teachers (Professeurs Principaux) and the Student Life Office (Vie Scolaire).
- Actively participate in class councils (conseils de classe) and contribute to students' academic and career guidance.

Differentiated and inclusive teaching

- Take into account the diversity of students: level, learning profiles, linguistic background, mother tongue, cultural context.
- Set up remediation and support arrangements for students experiencing difficulties, in particular those relevant to French as a Foreign Language or Language of Schooling (FLE/FLS).
- Offer extension activities for high-potential students: public-speaking competitions, writing workshops, literary prizes, guided personal reading.
- Support students in developing their relationship to reading, writing and language, fostering enjoyment and independence.

Digital tools and teaching resources

- Use digital tools and resources that support the teaching of French (language, literature, artistic culture).
- Make use of institutional and heritage resources: Eduscol, Lumni, BRNE, Gallica (BNF — French National Library), digital textbooks, partner websites.
- Integrate digital teaching tools (school digital workspace, word processing, presentation tools, podcasting, collaborative creation tools such as Padlet, Genially, Audacity).

School life and teamwork

- Contribute actively to the work of the educational community and to teamwork within the subject and across disciplines.
- Participate in pedagogical bodies: pedagogical council, Lettres (French) subject council, class councils, committees.
- Collaborate with subject colleagues to align progressions, common assessments and tools, and with colleagues from other disciplines (History–Geography, Arts, Modern Languages, HLP — Humanities, Literature and Philosophy) to lead interdisciplinary projects.
- Cooperate with families in a spirit of dialogue, transparency and mutual respect; take part in parent–teacher meetings.
- Take part in EFID's cross-curricular projects and events: French Language and Francophonie Week, Printemps des Poètes (Poetry Spring Festival), public-speaking and recitation competitions, school newspaper, drama club, writing workshop, cultural outings, school trips.
- Engage in individual and collective professional development (Mlfmonde network training, pedagogical days, didactic and cultural monitoring).

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MAIN ACTIVITIES

Subject teaching

- Prepare and deliver French lessons at the assigned levels, from middle school (Cycles 3 and 4: Grades 6 to 9 — 6e, 5e, 4e, 3e) to high school (Grades 10 and 11 — Seconde and Première, general and technological streams).
- Implement the four main strands of the curriculum: language study (grammar, spelling, conjugation, vocabulary), reading (complete works and groupings of texts, independent reading), written expression (creative writing, commentary, dissertation, text contraction and essay) and oral expression (expressive reading, presentations, debates).
- Implement the national programme of literary works for French teaching in Grade 11 (Première) — works on the Baccalauréat syllabus, renewed annually.
- Mark students' papers and productions within reasonable timeframes, with clear, formative and personalised annotations.
- Prepare and administer assessments, mock exams and official examinations, in accordance with the guidelines of the Ministry and the school.

Classroom leadership and management

- Design, implement and lead teaching and learning situations that take into account the diversity of students.
- Organise and maintain a classroom dynamic that fosters learning, socialisation and mutual respect.
- Manage the class with kindness and high standards; establish a working environment conducive to reading, oral expression and speaking up.

Pedagogical and administrative follow-up

- Update Pronote regularly (lesson log, grades, comments, absences, educational sanctions).
- Write precise, individualised report-card comments that are useful both to the student and to the family.
- Prepare and lead parent–teacher meetings; respond to family enquiries.
- Prepare and present recommendations for class councils (promotion, guidance, commendations, warnings).

Commitment to EFID school life

- Take part in pre-term start-up days, pedagogical days and in-service training.
- Represent the school at events (Open Days, fairs, cultural events).
- Contribute to personalised support, remediation and extension programmes.

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- Lead or co-lead cultural and linguistic projects: drama club, writing workshop, school newspaper, public-speaking competitions, literary prizes, outings to the theatre and museum.
- Be actively involved in the collective life of the school and in the Mlfmonde network.

EXPECTED PROFESSIONAL COMPETENCIES

*In accordance with the **framework of professional competencies for the teaching and education professions** (BOEN no. 30 of 25 July 2013):*

Competencies common to all teachers and education staff

- Share the values of the French Republic.
- Act in accordance with the fundamental principles of the education system and the School's regulatory framework.
- Know one's students and the learning processes involved.
- Take into account the diversity of students.
- Support students throughout their educational pathway.
- Act as a responsible educator and in accordance with ethical principles.
- Master the French language for the purposes of communication.
- Use a modern foreign language in the situations required by the profession.
- Integrate the digital literacy required to practise the profession.
- Cooperate within a team, with parents and with the School's partners.
- Contribute to the work of the educational community.
- Engage in individual and collective professional development.

Competencies specific to teachers

- Master the subject content — French language, literature and artistic culture — and its didactics.
- Master the French language within the framework of teaching.
- Design, implement and lead teaching and learning situations that take into account the diversity of students.
- Organise and maintain a group dynamic that fosters student learning and socialisation.
- Assess students' progress and learning.

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CANDIDATE PROFILE

Education

Eligibility requirement: this position is open exclusively to French teachers holding a degree in Modern Letters or Classical Letters (Lettres modernes / Lettres classiques). **It is not intended for FLE (French as a Foreign Language) candidates.**

- Bachelor's or Master's degree MEEF (French initial teacher-education programme) with a Modern Letters or Classical Letters track; or
- Bachelor's or Master's degree in Modern Letters or Classical Letters; or
- At minimum, a Bachelor's degree (Licence) in Modern Letters or Classical Letters (or recognised equivalent).

Holders of the CAPES or Agrégation in Modern Letters (or Classical Letters) are highly valued. In addition to the required degree in Modern or Classical Letters, a certification or training in FLE/FLS (French as a Foreign Language / French as a Language of Schooling) is a particularly valuable asset given EFID's international context.

Subject knowledge

- In-depth knowledge of the official curricula for French teaching at middle school (Cycles 3 and 4) and high school: French curriculum for Grade 10 (Seconde, general and technological streams), French curriculum for Grade 11 (Première, general and technological streams), and the national programme of literary works for French teaching for the current academic year.
- Mastery of subject content: French language (grammar, vocabulary, history of the language), French-language literature (all periods), artistic culture (visual arts, theatre, cinema), and the didactics of French.
- Knowledge of the formats of the Épreuves Anticipées de Français (EAF — Early French Baccalauréat papers), both written and oral.

Experience

- French teaching experience in middle and/or high school desired (ideally at least two years).
- Teaching experience with non-native French-speaking students (FLE/FLS) is particularly appreciated.
- Experience in a French school abroad (Mlfmonde or AEFE network) is a major asset.
- Experience preparing students for French examinations (DNB, EAF) is appreciated.

Language skills

- Native or near-native command of French (the language of instruction).
- Knowledge of English and/or Arabic is an appreciated asset for communication with families and for working in an international team.

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Technical and digital skills

- Proficiency in office software (Microsoft Office, Outlook, Teams, collaborative tools).
- Proficiency in Pronote (or EcoleDirecte) school-management software is appreciated.
- Proficiency in digital resources for French teaching: digital textbooks, online libraries (Gallica/BNF), pedagogical platforms (Eduscol, Lumni, BRNE), multimedia creation tools (Padlet, Genially, Audacity).
- Comfortable with visualisation and projection tools (interactive whiteboards, interactive video projectors, classroom tablets).

Personal qualities

- Strong teaching instinct: ability to explain, rephrase and differentiate.
- Kindness, high expectations and a genuine commitment to students' success.
- Excellent oral and written communication skills; a linguistic role model for students.
- Love of literature, the arts, theatre and Francophone and international culture.
- Ability to convey a passion for reading, writing and oral expression.
- Patience, attentive listening, observation skills and a capacity for remediation.
- Rigour, organisation, punctuality and reliability.
- Enjoyment of teamwork and the ability to adapt to a multicultural environment.
- Commitment to the school's project and to the life of the educational community.
- Intellectual curiosity and interest in pedagogical and cultural developments.
- Discretion, confidentiality and exemplary professional conduct.

POSITION CONDITIONS

- **Eligible profile:** French teachers specialised in Modern Letters or Classical Letters (Lettres modernes / Lettres classiques) only; this position is not intended for FLE (French as a Foreign Language) candidates.
- **Type of contract:** Saudi local-law contract — prior possession of a valid IQAMA (or one obtainable in the very short term) is required.
- **Working time:** full-time, including all associated duties (preparation, marking, follow-up, meetings, class councils, parent–teacher meetings, in-service training).
- **Place of work:** EFID, Jeddah, Saudi Arabia.
- **Compensation:** based on profile, experience and the school's salary scale.
- **Start date:** as soon as possible.

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REQUIRED DOCUMENTS

- Up-to-date Curriculum Vitae (CV)
- Cover letter
- Completed and signed application form
- Copy of IQAMA (Saudi residency permit) and passport

APPLICATION

Please send your complete application to the following address:

recrutement@lyceefrancaisdjeddah.com

Please state the title of the position you are applying for in the subject line.

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